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4 June 1980

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM: [REDACTED] (C)
Chief of Operations (PTOS)

SUBJECT: Entries for the DDA Log
28 May - 4 June 1980 (U)

1. On 29 May, a Briefing and Services Branch, Technical Security Division, officer gave an Audio Countermeasures Equipment briefing to the [REDACTED] [REDACTED] (C)

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2. One officer of the Technical Security Division is leaving on 4 June to attend a meeting with [REDACTED] security officials to discuss their new Embassy in Moscow. (C)

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[REDACTED]

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4. On 2 June, the first Industrial Security Officers Training Course was kicked off at the Chamber of Commerce Building with 13 Security Officers from various Office of Security entities in attendance. The course will last through Friday, 6 June. (U)

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INTELLIGENCE SOURCES
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5. Representatives of the Office completed a security audit of the Near East Division of the Directorate of Operations. (U)

6. The Office has received approval to implement the security plan designed to provide protection during the construction of the two new Agency leased buildings [redacted] During the reporting period, discussions were held regarding plans to staff the Security force with a combination of staff and contract personnel. (U)

7. Two officers of the Overseas Security Support Branch, in conjunction with representatives from another Physical Security Division Branch and the Technical Security Division, furnished briefings to security officials of the [redacted] (S)

8. A member of the Safety Group attended the Regional Safety Congress and Expositions on 29 and 30 May in Washington, D.C. The sessions focused on safety programs that work both on and off the job, with more than 35 safety professionals participating. The Congress was held in cooperation with 16 eastern safety councils. (U)

9. The Safety Assistant distributed 1,000 safety brochures entitled About Summer Safety to Agency employees in the Headquarters area and at domestic field installations. (U)

10. A member of the Safety Group departed 3 June and will be conducting a safety and health survey of the [redacted] [redacted] Office of Logistics, 3 through 6 June. (U)

11. The Industrial Hygienist and representatives from Printing and Photography Division, Office of Logistics, have been investigating the potential for employee exposure to a contaminate in carbon black. Carbon black is used in toners for several photocopying machines and has been found to contain trace amounts of nitro pyrene, a suspect carcinogen. Material Safety Data Sheets have been received from several companies. High volume users are being identified and the Environmental Protection Agency has been contacted for advice for sampling and ventilation requirements. (U)

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12. On 3 June, two individuals of the Information Systems Security Group, accompanied by a member of the Office of Legislative Counsel, met with representatives of the National Security Agency and the Clerk's Office of Official Reporters (House of Representatives) to discuss the security implications of utilizing an automated transcription system for processing Community classified information. Technical issues regarding data processing and Tempest requirements must be resolved prior to determining the feasibility of utilizing this system for classified processing. (U/AIUO)

13. On 29 May, the Chief, Information Systems Security Group, participated in a 1-day meeting sponsored by the National Bureau of Standards for the purpose of defining standard methodologies for all Federal agencies in conducting risk analyses of Federal ADP systems. The results of the meeting will be published by the National Bureau of Standards at a later date. (U/AIUO)

X1 14. One Technical Security Division officer is in [] on a special support mission for Africa Division. (C)

15. A two-man team is in the Africa Division area performing audio countermeasures inspections and security equipment maintenance. (C)

X1 16. One member of the Technical Security Division departed on 3 June to support the East Asia Overseas Security Group in [] (S)

17. An audio countermeasures inspection was performed on the DCI limousine on 2 June. (C)

PROJECTIONS: 5 - 11 June 1980

1. On 10 June, members of the Office will provide security support to senior Agency officials testifying before the House Armed Services Committee. (U)

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2. On 9 June, six Industrial Security Branch auditors will depart for a 3-week trip to industrial contractors on the West Coast. (U)



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